



## Africa Kaizen Annual Conference 2022 Second Announcement



### 1. Background

Agenda 2063 is Africa's blueprint and master plan for transforming Africa into the global powerhouse of the future. It is the continent's strategic framework that aims to deliver on its goal for inclusive and sustainable development. Furthermore, it seeks to deliver on a set of Seven Aspirations each with its own set of goals which if achieved will move Africa closer to achieving its vision for the year 2063. The first one is aspiring for "A prosperous Africa based on inclusive growth and sustainable development". One of the goals attached to this aspiration is "transforming Africa's economies through beneficiation from Africa's natural resources, manufacturing, industrialization and value addition, as well as raising productivity and competitiveness"<sup>1</sup>

One of its flagship projects is the Establishment of the African Continental Free Trade Area (AfCFTA)<sup>2</sup>: accelerate intra-African trade and boost Africa's trading position in the global market place. The AfCFTA aims to significantly accelerate growth of Intra-Africa trade and use trade more effectively as an engine of growth and sustainable development by doubling intra-Africa trade, strengthening Africa's global trade negotiations. Private sector development is one of key factors that could contribute towards the realization of this flagship project. Quality and productivity improvement (QPI) is unavoidable pass to gain competitiveness along the value chain in general and transforming SMEs and industries competitiveness in particular for entering international market and global value chain.

A number of studies indicate the challenges Africa is facing in its endeavour for economic transformation. COVID-19 aggravated those challenges by exposing African industries to unexpected internal and external shocks that could affect their progress in a number of ways. An UNCTAD<sup>3</sup> study conducted in July 2020 estimated that COVID-19 could drag African economies into a fall of about 1.4% in GDP, with smaller economies facing contraction of up to 7.8%. The contraction is mainly a result of export adjustments affecting primary commodity exporters, and the attendant losses to tax revenue which reduce the capacity of government to extend public services necessary to respond to the crisis. Overall, the study estimated a regional average of about 5% in public revenue losses in Africa, with total merchandise exports contracting by about

<sup>1</sup> [Our Aspirations for the Africa We Want | African Union \(au.int\)](https://au.int/en/our-aspirations-for-the-africa-we-want)

<sup>2</sup> [Flagship Projects of Agenda 2063 | African Union \(au.int\)](https://au.int/en/flagship-projects-of-agenda-2063)

<sup>3</sup> [Assessing the Impact of COVID-19 on Africa's Economic Development \(unctad.org\)](https://unctad.org/en/publications-and-reports/assessing-the-impact-of-covid-19-on-africa-s-economic-development)

17%.

Despite such unprecedented shock, Africa is struggling to take countermeasure and move forward. It is believed that quality and productivity improvement or Kaizen/QPI can help Africa's efforts in modernising its industries; create decent and clean workplaces whereby workers safety is protected including reinforcing COVID 19 safety measures; improve quality along the value chain of production; improve productivity of inputs and outputs; assist to build competitive industries; develop the technical skills of workers and managerial capability; improves the business dividends and workers benefits and expands investment by generating additional revenue and profits with the same level of capital thereby creating additional job opportunity.

The introduction of Kaizen is beyond QPI, reducing costs and wastes. The basic changes it can bring are in the mind-sets of business owners, managers, supervisors and workers: the attitude of 'Yes We Can'. Rectifying workplace challenges and developing problem solving skills eventually building the spirit and practice of creativity and innovation. In this way, companies can turn adversities caused by the pandemic to opportunities for developing new business in the changing environment. The overall impact could be contributing to the attainment of flagship projects like AfCFTA and transforming Africans MSMEs.

In order to accelerate the realization of those positive impacts of Kaizen in Africa, JICA and African Union Development Agency New Partnership for Africa's Development (AUDA-NEPAD) have launched "Africa Kaizen Initiative (AKI)" in 2017 with key strategies. To operationalize those key strategic activities of AKI, AKI-AP 2021-2025 is developed and in good progress. In this context, Africa Kaizen Annual Conferences (AKAC) and Africa Kaizen Awards (AKA) are organized to create a platform for sharing knowledge, experiences, and information that could stimulate continental commitment through nurturing QPI/Kaizen movement in Africa.

In recognition of the importance of Kaizen/QPI to improve the productivity of industries in Africa at the 6th Tokyo International Conference on African Development (TICAD VI) in 2016 hosted by the Republic of Kenya, AKI was proclaimed in April 2017. TICAD 8 will be held from August 27<sup>th</sup>-28<sup>th</sup> in 2022 hosted by the Republic of Tunisia. Based on the momentum created by TICAD 8, AKI shall be accelerated to increasingly contribute to Africa development agenda and aspiration.

From October the 4<sup>th</sup>-5<sup>th</sup> 2022, the 7<sup>th</sup> edition of AKAC 2022 is organized in Cameroon. This conference focuses on reviewing AKI activities in 2022 and exploring ways of streamlining them with the aspiration of Agenda 2063 and in particular efforts of the African Continental Free Trade Area (AfCFTA).

2. Objectives:

The objective of AKAC 2022 is focusing on sharing experiences and best practices of African countries so as to further promote and upgrade QPI/Kaizen activities in the continent through;

- a. Highlighting and discussing selected best practises in undertaking Kaizen/QPI activities helpful for mutual learning process of the know-how and practical experiences of *Kaizen/QPI* in Africa and in the world;
- b. Bringing together institutions, institutional leaders and practitioners of Kaizen/QPI from the continent and the globe to strengthening and expanding network among them; and
- c. Conveying key messages from QPI/*Kaizen* and business promoters and practitioners to African heads of states and policy makers for their considerations on how to streamline and enhance Kaizen/QPI activities and harness the benefits therefrom for continental and national development agenda.

3. Theme:

Streamlining and enhancing Kaizen/QPI endeavours with the aspirations and goals of transforming Africa's economies particularly MSMEs.

4. Date: 4th-5th October 2022

5. Style:

Hybrid of a series of the onsite events in Cameroon and two-days online seminars across the continent.

6. Venue: Hilton Yaoundé, Cameroon

7. Language: English and French (simultaneous interpretation provided)

8. Hosts:

The Government of Cameroon,  
African Union Development Agency (AUDA-NEPAD),  
Japan International Cooperation Agency (JICA)

9. Tentative Program (Cameroon time (GMT/UTC+1<sub>4</sub>)) :

【Day 1: 4<sup>th</sup> October 2022】

8:00	Registration starts for the on-site participants in Cameroon
8:30-9:30	Ice break session for the on-site participants in Cameroon
9:30-10:00	Coffee Break for the on-site participants in Cameroon

« Online streaming starts at 10:00 »

10:15-11:00	Opening Session in Cameroon (remarks and speeches by the hosts and guest of Honour)
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11:00-13:00 Online Seminar (Please see the details for the attachment-1))

- 1) Brief review of the framework of the AKI: Presentation on Objectives, AKI-Action Plan 2021-2025, the performance of 2018-2021 and the way forward by AKI Secretariat. (10 minutes)
- 2) Country Reports by 4 Heads of AKI Potential Center of Excellences: 2020-2021 AKI (Kaizen/QPI) activities, achievements, contribution to national development agenda, challenges, future plan (cooperation with AKI, and PAPA under the Agenda 2063) (30 minutes)
- 3) Presentation on outputs by AKI-AP WGs 2021/22 (WGs I, II, III and V) in 2021/22: (15 minutes)
- 4) Presentation on “How to create management mechanisms for AKAC and AKA (WG IV)” (15 minutes)
- 5) Q&A, Discussion and the way forward (30 minutes)

12:40-12:50 Closing remarks by PAPA representatives

12:50-13:00 Closing remarks by JICA representative

14:30 Gathering for the Company Visit for the selected on-site participants

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<sup>4</sup> Starting Time of online seminars in each participating country are :

【Day1】 09:00-12:00 (Burkina Faso, Ghana), 10:00-13:00 (Cameroon, Nigeria, Tunisia), 11:00-14:00 (Botswana, Egypt, Malawi, Namibia, South Africa, Zambia, Zimbabwe), 12:00-15:00 (Ethiopia, Kenya, Tanzania), 13:00-16:00 (Mauritius), 18:00-21:00 (Japan).

【Day2】 09:00-12:30 (Burkina Faso, Ghana), 10:00-13:30 (Cameroon, Nigeria, Tunisia), 11:00-14:30 (Botswana, Egypt, Malawi, Namibia, South Africa, Zambia, Zimbabwe), 12:00-15:30 (Ethiopia, Kenya, Tanzania), 13:00-16:30 (Mauritius), 18:00-21:30 (Japan).

15:00-19:00      Company Visit in Cameroon (On-site event Only)  
(Please see the details for the attachment-2))

This is an onsite session to be held in Cameroon visiting high performing MSMEs in the presence of international participants if COVID-19 situation allows.

【Day 2: 5<sup>th</sup> October, 2022】

8:00-9:30      Courtesy Meeting to discuss the way forward of AKI as the side event of AKAC 2022, Closed Meeting for the heads of PAPA members/Kaizen (Q/PI) Institutions and heads of AKI-AP WGs

9:00      Registration starts for the on-site participants in Cameroon

9:00-10:00      Coffee Break for the on-site participants in Cameroon

« Online streaming starts at 10:00 »

10:00-11:00      Presentation on good practices of Kaizen in Cameroon and “Cameroon model”  
(Please see the details for the attachment-3))

Presentation on good practices of Kaizen and private consultant development in the context of Public-Private-Partnership in Cameroon (Cameroon Model).

11:00-13:30      Online Seminar and AKA awarding Ceremony

- 1)      *Online seminar on policy implication of Kaizen/QPI on transforming MSMEs thereby contributing to the establishment and strengthening of African Continental Free Trade Area (AfCFTA) (60 minutes)*  
(Please see the details for the attachment-4))
- 2)      *Awarding ceremony of AKA2022: announcement of the awardees of Outstanding and Excellent performers of QPI/Kaizen. (60 minutes)*  
(Please see the details for the attachment-5))
- 3)      *Endorsement of the communiqué of AKAC2022 (15 minutes)*
- 4)      *Wrap-up message by AUDA-NEPAD and JICA (15 minutes)*

13:30-13:45      Closing session

15:00-18:00      Exhibitions and Reception (On-site event Only)

This is an onsite session to be held in Cameroon in the presence of international participants and many national participants if COVID-19 situation allows.  
(Please see the details for the attachment-6))

## 10. Registration

Please note that the invitation for the on-site participation from outside Cameroon was already sent for the designated guests. The number of these invitation for the on-site participation is limited because of the COVID-19 pandemic. We appreciate your understanding.

### (1) . Registration for online participation

Registration for the on line participation through the following steps will start from 31<sup>st</sup> August 2022. Online Participation in the conference is free of charge, although participants are expected to cover the costs for their internet connections.

Those who register through the following steps will be informed of the necessary zoom link and manual/instructions for the online participation by no later than 3<sup>rd</sup> October 2022 (one day before Day 1).

Please provide the necessary information in the on-line registration form as below by no later than 29<sup>th</sup> September, 2022. You will receive an automatic reply when your registration is complete (If you do not receive an automatic reply you probably entered the wrong email address).

<https://forms.gle/CUYSyGKPJMuPVzL67>

### (2) . Participants in-person in Cameroon

The events at Hilton Yaoundé are open only to participants who bring invitation letters with them. If you have no invitation, please chose the online participation.

### (3) . Audience for the Online presentation by nominees of Africa Kaizen Award (AKA) 2022

Prior to the AKAC 2022, the online presentation of Kaizen activities by nominees of the Africa Kaizen Award 2022 will be held between 10:00 and 13:00 (Cameroon Time, GMT/UTC+1) from 20<sup>th</sup> to 22<sup>nd</sup> September 2022 (Please see the attachment-5 for the details including the schedule).

Whoever wants to watch the presentation, please register by the below registration link no later than 19<sup>th</sup> September.

Once the registration is done, you will get the necessary zoom link to watch immediately from the zoom system. Please also be reminded that you need to register day by day.

- ①Registration link for 20<sup>th</sup> September;  
[https://us06web.zoom.us/webinar/register/WN\\_rw5d9IC6RASUZJ2X2xV2Dw](https://us06web.zoom.us/webinar/register/WN_rw5d9IC6RASUZJ2X2xV2Dw)
- ②Registration link for 21<sup>st</sup> September;  
[https://us06web.zoom.us/webinar/register/WN\\_2PRS\\_kHgR32Ljs9wfHutmQ](https://us06web.zoom.us/webinar/register/WN_2PRS_kHgR32Ljs9wfHutmQ)
- ③Registration link for 22<sup>nd</sup> September;  
[https://us06web.zoom.us/webinar/register/WN\\_vgarksLmS3mkwFKwUVQqog](https://us06web.zoom.us/webinar/register/WN_vgarksLmS3mkwFKwUVQqog)

## 11. Implementing structure

Host Country	Cameroon
Organizers	AUDA-NEPAD, JICA
Supporting Organization	Pan African Productivity Association (PAPA)
Secretariat	AUDA-NEPAD, JICA, JPC

For any inquiries, please contact the following focal points:

Axel Rusenga (Mr.), AUDA-NEPAD	<a href="mailto:AxelR@nepad.org">AxelR@nepad.org</a>
Eiji Inui (Mr.), AUDA-NEPAD	<a href="mailto:InuiE@nepad.org">InuiE@nepad.org</a>
Takako Ueno (Ms.), AUDA-NEPAD	<a href="mailto:Takako.Ueno@nepad.org">Takako.Ueno@nepad.org</a>
Getahun Tadesse (Mr.), AUDA-NEPAD	<a href="mailto:getahuntadesse2007@gmail.com">getahuntadesse2007@gmail.com</a>
Atsuko Itsuki (Ms.), JICA	<a href="mailto:Itsuki.Atsuko@jica.go.jp">Itsuki.Atsuko@jica.go.jp</a>
Shinya Adachi (Mr.), JICA	<a href="mailto:Adachi.Shinya@jica.go.jp">Adachi.Shinya@jica.go.jp</a>
Go Ohga (Mr.), Hisayo Echigo (Ms.) and Satoko Matsui (Ms.), JPC	<a href="mailto:akac@jpc-net.jp">akac@jpc-net.jp</a>

For any inquiries, please e-mail to [akac@jpc-net.jp](mailto:akac@jpc-net.jp) with including the others in the cc.

## 12. Attachments

- 1) Concept Paper on Online seminar of Day 1 focusing on “Africa Kaizen Initiative (AKI)” (Day 1, Hybrid)
- 2) Concept Paper on “Factory Visit in Cameroon” (Day 1, onsite event only)
- 3) Concept Paper on “Presentation on good practices of Kaizen in Cameroon and “Cameroon model” (Day 2, Hybrid)
- 4) Concept Paper on Online seminar of Day 2 focusing on “Policy implication of Kaizen/QPI on transforming MSMEs thereby contributing to the establishment

and strengthening of African Continental Free Trade Area (AfCFTA))” (Day 2, Hybrid)

- 5) Concept Paper on “Awarding Ceremony of Africa Kaizen Award (AKA) 2022” (Day 2, Hybrid) and “Online Presentation Session by the AKA2022 Nominees from 20<sup>th</sup> to 22<sup>nd</sup> September”
- 6) Concept Paper on “Exhibitions and Reception” (Day 2, onsite event only)

(END)



(Attachment-1)

Concept Note (Draft)  
“Online seminar focusing on Africa Kaizen Initiative”

1. Objective of the session

To encourage K/QPI promoters to draw clear action to enhance industrialization through their activities.

To inspire and initiate to formulate a clear plan of coordination among core institutions (AUDA-NEPAD, PAPA, K/QPI, JICA, etc.)

2. Theme of the session;

“How to promote productivity and competitiveness to accelerate African Industrialization through Kaizen/ Quality and Productivity improvements?”

3. Date and Time; 11:00-13:00 (Cameroon Time), 4<sup>th</sup> October 2022

4. Style; Hybrid

5. Venue; Cameroon and On-line (Hybrid)

6. Host; The government of Cameroon, PAPA, AUDA-NEPAD, JICA

7. Tentative Program

11:00-11:40; AKI and Country Presentations

Moderator: Getahun Tadesse, Principal Kaizen Consultant

Frame Work of AKI by AKI Secretariat Representative (10 min)

*Key talking points: Objectives, AKI-AP 2021-2025, performance of 2018-2021, Way forward.*

Four Country Reports by Heads of AKI Potential Center of Excellences (7 min each)

*Key talking points: 2020-2021 AKI (Kaizen/QPI) activities, achievements, contribution to national development agenda, challenges, future plan (cooperation with AKI, and PAPA under the Agenda 2063)*

11:40-11:55; Reporting WG Activities (WG 1&3, 2, 5) (5min each)

*Key Talking points: Objective, major activities, major achievements, challenges, countermeasures and way forward*

11:55-12:10; How to create management mechanisms for AKAC and AKA (WG IV)

*Talking points: Objective, major activities, major achievements, challenges, recommendations and way forwards*

12:10-12:40 Q & A, discussion and way forward

*Attention:*

- *AKI Framework, present and beyond*
- *Country reports*
- *WGs reports*
- *Cooperation with AKI, PAPA and contributing to Agenda 2063*

12:40-12:50 Closing remarks for Day 1 by PAPA representative

12:50-13:00 Closing remarks for Day 1 by JICA senior vice president, Ms. IMOTO

## Draft Concept Note for the visit of Companies during AKAC

### 1. General and specific objectives of the visit to SMEs implementing KAIZEN

#### a) General objective:

Show how the Cameroonian model based on the delivery of KAIZEN EAS to companies by private consultants under the coordination of private supervisors, inspectors and public consultants can improve the quality and productivity of Cameroonian SMEs.

#### b) Specific objectives:

- Share experiences and good practices of KAIZEN in Cameroonian SMEs.
- To enable Cameroonian SMEs to benefit from the advice and experiences of visitors, experts, and KAIZEN practitioners from other countries.
- To create a framework for the exchange of good Gemba practices among KAIZEN practitioners in Africa.
- Appreciate the positive changes and KPIs used to measure the impact of KAIZEN practice in Cameroonian SMEs.

### 2. Date and time

**Date:** Tuesday 04 October 2022, day 1 of the Conference

**Time:** from 2:30 PM to 7:00 PM

### 3. Modalities of the visit

Format :	- On-site
Place :	- In 3 companies
Participants :	- About 50 international guests divided into 3 groups - 6 local guides (Inspectors and private consultants) divided into 3 groups - 02 Cameroonian interpreters

- The number of international participants per company will depend on the size of the company
- There will be 02 Cameroonian facilitators/interpreters in each bus
- At PROMEB, communication will be done directly in English
- A brochure sharing information on the companies to be visited will be distributed to participants in each bus
- During the visit to the companies, walkie-talkies will be used to facilitate communication
- The exchanges with the companies will be in English and there will be interpreters to translate from English to French for the French-speaking participants.

#### 4. Companies to be visited

Companies	Distance from the Hilton Hotel	Travel time from the Hilton hotel	Number of international guests
CAMI (TOYOTA)	3,3 KM	MIN: 15 à 20 min MAX: 40 à 60 min	20
ETS PROMEB	13 KM	MIN: 40 à 50 min MAX: 60 à 90 min	15
MAKO INDUSTRIES	14 KM	MIN: 35 à 45 min MAX: 50 à 90 min	15

#### 5. Chronogram of the visits

Schedules	Activities
14:30 - 15:00	Gathering of participants, verification of attendance and division of participants into 3 groups
	Installation of the participants in the bus, sharing of information about the company and animation
15:00 – 17:30	Departure of the buses for the 3 companies, welcome of the participants by the staff and visit of the companies
17:30 – 18:20	Return of the bus to the Hilton Hotel
18:20 – 19:00	Verification of attendance, end of the visit

#### 6. Prospected agenda during the company visit

N°	Activities	Probable duration
1	Welcome and installation of the guests by the company's managers	10 minutes
2	Presentation of the company's KAIZEN activities in the meeting room followed by a question-and-answer session	30 minutes
3	Visit the company to appreciate the practices in the field	30 minutes
4	Return to the meeting room, question and answer session, end of the visit	15 minutes

#### 7. Name and e-mail of the person in charge of the visit

1	MBAZOA ZEBAZE Hervais Donel	<a href="mailto:mbazoa.05y040@yahoo.com">mbazoa.05y040@yahoo.com</a>
2	KEMAWOU FOTABONG Isidore	<a href="mailto:Isidore.fotabong@kaizenexpertise.com">Isidore.fotabong@kaizenexpertise.com</a>
3	KADO Atsuyuki	<a href="mailto:kado@icnet.co.jp">kado@icnet.co.jp</a>

## **DRAFT CONCEPT NOTE**

### **GOOD PRACTICES OF KAIZEN APPROACH AND “CAMEROON MODEL” WITHIN GOVERNMENT**

#### **1. Aim of the Session and Key Messages to Be Shared with Participants**

**Aim:** • Share the approach, achievements and best practices of Kaizen (lessons learned).

**Key messages:** • Cameroon utilized both privates and public consultants to implement KAIZEN in SMEs.  
• KAIZEN is used to enhance competitiveness, productivity and quality of the SMEs through private sectors.

Private consultants and KAIZEN inspectors are both used to implement KAIZEN in various companies, for control and monitoring as well as many others task including;

- Selection of the consultant and inspectors
- Organizing training ;
- Hosting national awards ;
- Designing certification system ;
- Following up Business Development Service delivery system;
- Participating in various national and international meetings related to KAIZEN ;
- Coordinating all KAIZEN activities in Cameroon
  - KAIZEN is used in other government settings as approaches and support programs or with other partners such as UNDP and AFD ;
  - Consultants and Inspectors work mainly in *Gemba* because 75% of the training takes place in the field, in companies. ;

#### **2. Date and Time**

Day 2: Wednesday, 5 October 2022

10h00-11h00 Cameroon Local Time

11h00-12h00 South Africa Local Time

18h00-19h00 Japan Local Time

### 3. Modality

Format : On-site and online event (hybrid)

Venue: Main conference Room - Hilton Hotel

Participants: All 150 participants\* taking part in-person and online

\* The total number is a combination of local and international participants.

### 4. Program (Tentative)

Time	Program	Those in charge
15-20 min.	Presentation from governmental sectors	Speaker(s)
10 min.-15 min	Questions and comments from the floor participants	All
15-20 min	Presentation from private sectors	Speaker(s)
10 min.	Questions and comments from the floor participants (or maybe online participants)	All

### 5. Name and e-mail of those Responsible for Planning and Implementation

Mr. BIKOUN Josué [josuebikoun@yahoo.fr](mailto:josuebikoun@yahoo.fr)

Mr. BELINGA Marc [Marc-belinga@arc-apme.cm](mailto:Marc-belinga@arc-apme.cm) ; [mbelinga@yahoo.fr](mailto:mbelinga@yahoo.fr)

Mme MALA AYANGMA Valérie [ayangmavalerie@gmail.com](mailto:ayangmavalerie@gmail.com)

Mr. KADO, JICA Expert [kado@icnet.co.jp](mailto:kado@icnet.co.jp)

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**“Online seminar on policy implication of Kaizen/Quality and Productivity Improvement (QPI) on transforming MSMEs thereby contributing to the establishment and strengthening of African Continental Free Trade Area (AfCFTA) (60 minutes)**

1. Date

11:00-12:00 (Cameroon Time), 5<sup>th</sup> October, 2022

2. Objective

- Conveying key information for K/QPI heads and practitioners to promote Kaizen/QPI by knowing impacts of AfCFTA for MSMEs and exploring expected role of Kaizen/QPI.
- To inspire and initiate further coordination among core institutions (AUDA-NEPAD, PAPA, JICA, other international organization etc.)

3. Contents

Expected Speakers and topics

Modelator : Mr.Axel Rusenga, AUDA-NEPAD

- Opening by Moderator (5mins)
- AUDA-NEPAD (TBN): Initiatives of promotion of K/QPI in Africa, and contribution for industrialization and strengthening of AfCFTA (10mins)
- PAPA (TBN): Interventions of PAPA to promote African Industrialization. (10mins)
- JICA (Mr.Toru Homma): The benefits of Kaizen/QPI implementation in transforming MSMEs and its contribution for strengthening AfCFTA (10mins)
- Discussion/Q &A (20mins)
- Wrap up (5mins)

(END)

(Attachment-5)

**Draft Concept Note: Award Ceremony for the Africa Kaizen Award 2022  
(Onsite and Webinar)**

1) Aim of the Session

This session will be held to formally announce the outstanding and excellent awardees in the “large-scale organization” and “small & medium organization” categories in the Africa Kaizen Award 2022. The award aims to give nominators and nominees opportunities to review their own practices, appraise their achievements, and raise awareness of Kaizen among policymakers, businesspeople, and practitioners.

2) Program (5 October, 12:00-13:00 GMT/UTC+1)

Moderator: Mr. Go Oga

12:00	Introduction  Mr. Kimiaki Jin explains and introduces the awarding system, the evaluation criteria, the members of the examination committee, and the rewards
12:05	Prof. Norman Faull and Mr. Md Zainuri Juri introduces the organization entrants  The examination committee announces the awardees and introduces each awardee by a short slide presentation. The awardees make a three-minute speech. <ul style="list-style-type: none"><li>- Excellent awardee in the “small &amp; medium organization” category</li><li>- Outstanding awardee in “small &amp; medium organization” category</li><li>- Excellent awardee in the “large organization” category</li><li>- Outstanding awardee in the “large organization” category</li></ul> Introduction of Awardees of Kaizen Achievements in large and small & medium organizations.
12:40	Comments by the EC, Prof. Hiroshi Osada
12:50	Congratulatory speeches by: Mr. Martin Bwalya
12:55	Mr. Kimiaki Jin announces on the way forward and closes session



## Online Presentation by the AKA2022 Nominees

The nominees of the AKA2022 will make 15 minutes online presentation on their Kaizen/QPI practices and achievement between 10:00 and 13:00 (GMT/UTC+1)<sup>1</sup> on 20, 21, 22 September 2022.

Whoever wants to watch the presentation as audiences, please register for the AKA2022 Online Presentation using the designated link.

Tentative program of the online presentation is as follows.

20 Sep, Tue	21 Sep, Wed	22 Sep, Thu
10:00-10:05 Introduction	10:00-10:05 Introduction	10:00-10:05 Introduction
10:05-10:30 SMO 1 Shekinah Glory Bakeries, Ghana	10:05-10:30 SMO 7 Gracelove Creation and Training Institute, Ghana	10:05-10:30 LO 6 Forvia FIS, South Africa
10:30-10:55 SMO 2 Nabridas Ltd., Mauritius	10:30-10:55 LO 1 Ethiopian Construction Works Corporation, Ethiopia	10:30-10:55 LO 7 Juanre Clothing, South Africa
10:55-11:20 SMO 3 MAKO INDUSTRIES SA, Cameroon	10:55-11:20 LO 2 Archemics Ltd., Mauritius	10:55-11:20 LO 8 POLYFOAM Ltd., Tanzania
11:20-11:35 break	11:20-11:35 break	11:20-11:35 break
11:35-12:00 SMO 4 MED FOODS ARUSHA Co. Ltd. Tanzania	11:35-12:00 LO 3 STRATEX, Cameroon	11:35-12:00 LO 9 Kanyama General Hospital, Zambia
12:00-12:25 SMO 5 Kega Fashions Ltd., Kenya	12:00-12:25 LO 4 PHOENIX MECANO ELCOM, Tunisia	12:00-12:25 LO 10 Universal Ming and Chemical Industries Limited, Zambia
12:25-12:50 SMO 6 The Village Nut Company Limited., Kenya	12:25-12:50 LO 5 The International Company for Industrial Promotion ACTIA, Tunisia	12:25-12:50 LO 11 Adama Agricultural Machinery Manufacturing Industry, Ethiopia
12:50-13:00 Overall comments and wrap up	12:50-13:00 Overall comments and wrap up	12:50-13:00 Overall comments and wrap up

LO: large scale organization, SMO: small and medium scale organizations

Each presentation consists of 15 minutes pre-recorded video presentation, 5 minutes live questions and answers, and 5 minutes interval. The audiences can send questions through Q&A function of zoom if there is time.

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<sup>1</sup> 09:00-12:00 (Burkina Faso, Ghana), 10:00-13:00 (Cameroon, Nigeria, Tunisia), 11:00-14:00 (Botswana, Malawi, Namibia, South Africa, Zambia, Zimbabwe), 12:00-15:00 (Egypt, Ethiopia, Kenya, Tanzania), 13:00-16:00 (Mauritius), 18:00-21:00 (Japan)

【Link for the registration as the audience】

①Registration link for 20th September;

[https://us06web.zoom.us/webinar/register/WN\\_rw5d9IC6RASUZJ2X2xV2Dw](https://us06web.zoom.us/webinar/register/WN_rw5d9IC6RASUZJ2X2xV2Dw)

②Registration link for 21st September;

[https://us06web.zoom.us/webinar/register/WN\\_2PRS\\_kHgR32Ljs9wfHutmQ](https://us06web.zoom.us/webinar/register/WN_2PRS_kHgR32Ljs9wfHutmQ)

③Registration link for 22nd September;

[https://us06web.zoom.us/webinar/register/WN\\_vgarksLmS3mkwFKwUVQqog](https://us06web.zoom.us/webinar/register/WN_vgarksLmS3mkwFKwUVQqog)

★Please be reminded that the above link is not for the presenter but for the audience (listening only but able to post questions by chat function).

## Concept note on Exhibitions and Reception

### 1. Objective :

The AKAC offers an excellent opportunity to develop the Kaizen ecosystem in Cameroon and other partner's countries. The exhibition organized during this conference will be a platform for some SMEs and private support structures to present their activities, products, and services and to be able to establish partnerships both nationally and internationally.

Beyond the visibility it offers, this exhibition constitutes a framework of proposals for improvement of Kaizen activities resulting from the exchanges between exhibitors and Kaizen practitioners invited to the conference.

### 2. Exhibitors

1	<b>Companies</b>	<b>9 Cameroonian companies</b> will be invited to present their products and services, as well as the improvements resulting from their KAIZEN activities.
2	<b>Consulting firm</b>	<b>4 consulting firms</b> offering coaching services using the Kaizen approach will share their experiences in coaching SMEs in improving quality and productivity.
3	<b>Public Administration</b>	<b>2 public administrations (APME and MINPMEESA)</b> actors of the KAIZEN activity in Cameroon will present their role in the supervision and expansion of KAIZEN.

### 3. Expected audience:

Conference participants consisting of government and diplomatic authorities, KAIZEN experts and practitioners, heads of delegation, AKAC working group members...

### 4. Place and time of the event

- **Place:** Hilton Hotel in Yaoundé.
- **Date :** Octobre 05, 2022
- **Starting time: 15:00**
- **Flow of the activity:** The exhibitors will be in stands and will highlight the improvements resulting from their KAIZEN activities. Companies will also be able to exhibit their products and/or services through different communication supports (Power point presentations, Roll up, flyers, business cards, flyers, advertising gadgets, guest book...). This exhibition will also be an opportunity for them to receive possible improvements from visitors.

## 5. Chronogram of the activities

August 10th to 20th, 2022	Selection of companies and consulting firms
August 21 to 31, 2022	Contacting companies and consulting firms by phone and email to communicate the terms of participation in the exhibition (place, time, number of people to provide, power point of their activities ...).
September 1 to 20, 2022	Follow-up of the preparation of the power points of the exhibitors' activities and translation of these power points.
September 21 to 27, 2022	Printing of exhibitors' power points
September 28 to October 2, 2022	<ul style="list-style-type: none"><li>- Location of the exhibition site and establishment of the distribution plan of the exhibitors on the site</li><li>- Checking the availability of all the necessary equipment for the exhibitors (table, chairs, poster stand...)</li></ul>
October 3rd to 4th	<ul style="list-style-type: none"><li>- Supervision of exhibitors' movement to the Hilton</li><li>- Setting up the equipment of the different stands (table, chair.)</li></ul>
October 5th	Installation of the various exhibitors and activity progress.