

Practical Apprenticeship Tools – Your Contribution Needed

The Skills Initiative for Africa (SIFA) has initiated the identification of practical apprenticeship tools that are used to facilitate the implementation of apprenticeship programmes in the African Countries. Such practical tools will be helpful to other apprenticeship practitioners in their design, implementation and monitoring and evaluation of apprenticeship programmes. To that end, SIFA has asked the consulting company GOPA to set up a small team to undertake the identification and facilitate the sharing of such practical apprenticeship tools.

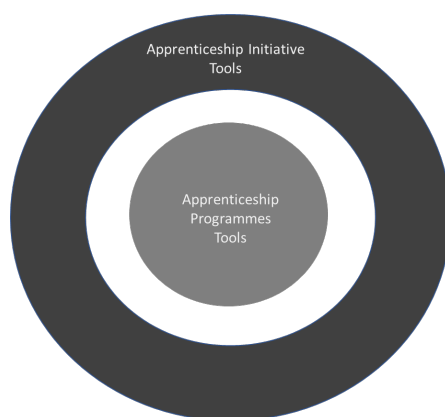
This cannot and should not be done without your direct assistance. We, therefore, call on you to join and assist us in the identification of such practical tools.

What are we looking for?

We are looking for any practical tool that is used to facilitate the implementation of both traditional/informal and formal apprenticeships. In this connection a tool oral or written, formal or informal and take the form of for example guidelines, a template apprenticeship contract/agreement, an oral practice of engaging employers, a checklist, a procedure for coordination, selection criteria for apprentices, an evaluation practice, specifications applied, guidelines governing apprenticeship, a review structure, etc.

Such tools could be used at programme level where apprentices are actually trained. At that level, it could be written selection criteria or oral practises on how to select apprentices for example. Or - how are companies selected for apprenticeship in terms of criteria used (checklist, how is doing the selection, practical requirements to be selected etc.). For these and other elements of implementing an apprenticeship programme we are looking for practical tools such as oral practice, traditions or written tools such as checklists, guidelines, forms etc., that is facilitating the implementation of the apprenticeship training.

It could also be tools applied to assist, guide and develop apprenticeship programmes. This could be formal or informal coordination between apprenticeship governing and implementing partners where the coordinating tools would be regular meetings having an agreed format/structure. The meetings and structure will then be the tool. It could be an initiative to sensitise employers to engage in apprenticeship – which tools including procedures are applied.



Please help us identify such practical tools by forwarding them to us or by making us aware that such a tool exists and if possible how to approach to learn more. Please mention your name, title and country when informing us by using this email address: aspyee@nepad.org.

Once tools have been collected we will group and structure them and make them available in an easy to access form.

If you have any questions please contact Laura Erfen (SIFA) laura.erfen@giz.de or Søren Bo Poulsen (GOPA) SorenBo.Poulsen@gopa.de