

Teamwork

Teamwork refers to the willingness of a group of people to work together to achieve a common aim.

Learning Outcomes



Knowledge

Learn the value of teamwork and become an effective team member



Skills

Become well acquainted with other team members to create a spirit of cooperation and interdependence



Attitudes

Can relate well to team members from different backgrounds

The ATVET Soft Skills Wheel





Leadership Skills

Leadership skills are the tools, behaviour and capabilities that a person needs in order to be successful in motivating and directing others.

Learning Outcomes



Knowledge

Understand what leadership is and how it is important for teamwork



Skills

Acquire leadership traits and apply them when leading teams or groups



Attitudes

Comfortable leading a variety of teams to complete assigned tasks; appreciates the importance of leadership for teams and groups

The ATVET Soft Skills Wheel



Flexibility / Adaptability

Workplace Ethics

Professionalism

Teamwork

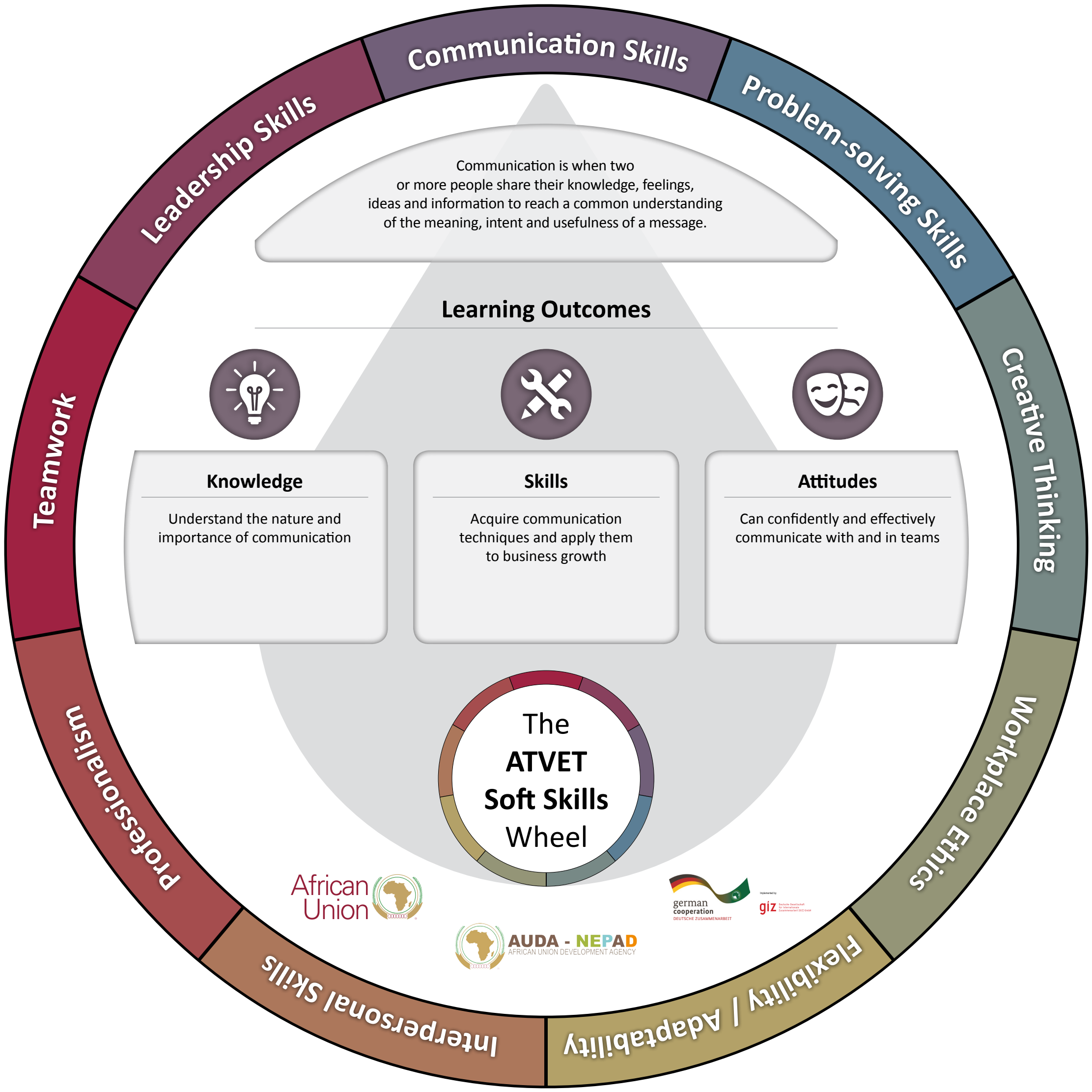
Leadership Skills

Communication Skills

Problem-solving Skills

Creative Thinking

Interpersonal Skills



Communication Skills

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Workplace Ethics

Flexibility / Adaptability

Interpersonal Skills

Professionalism

Teamwork

Leadership Skills

Communication is when two or more people share their knowledge, feelings, ideas and information to reach a common understanding of the meaning, intent and usefulness of a message.

Learning Outcomes



Knowledge

Understand the nature and importance of communication



Skills

Acquire communication techniques and apply them to business growth

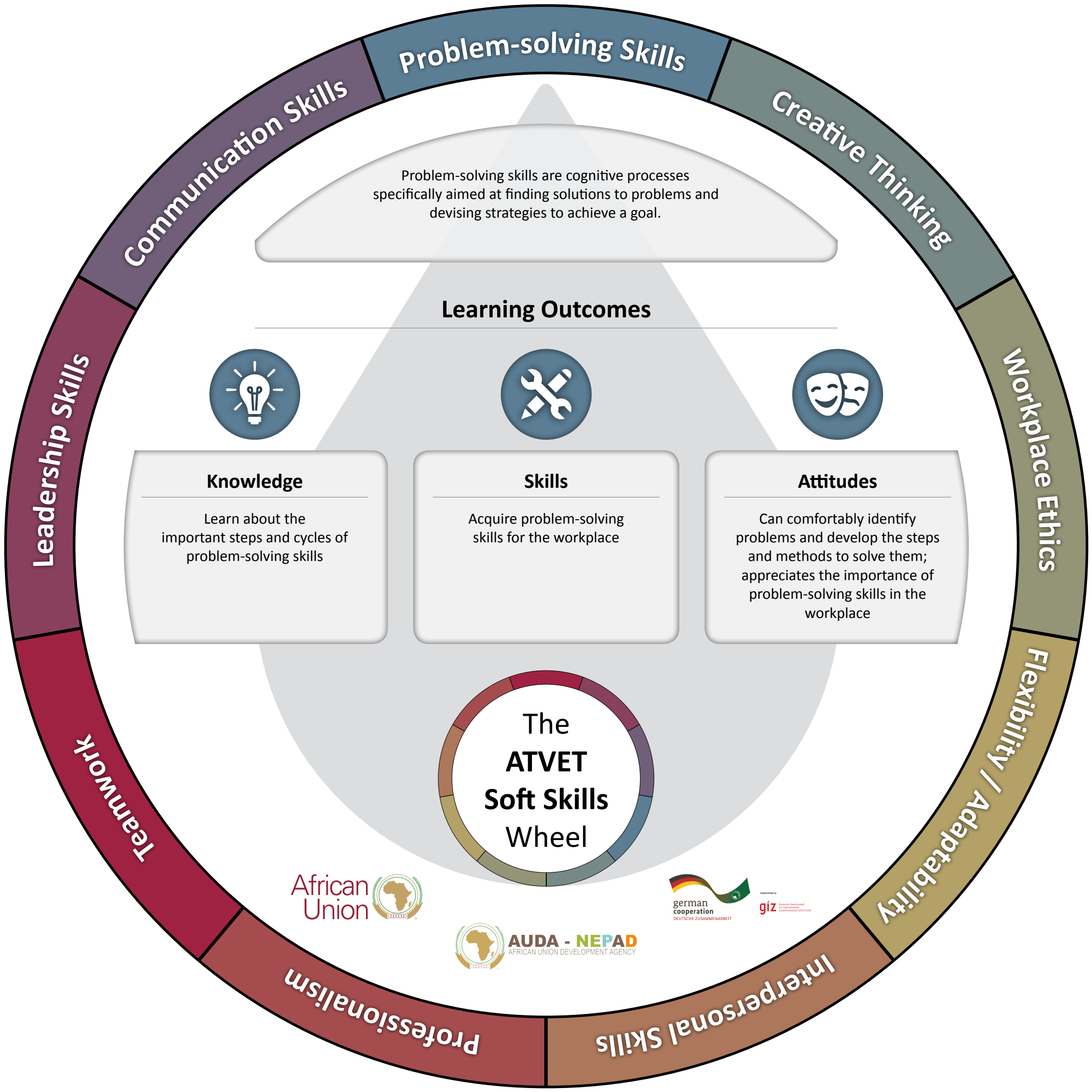


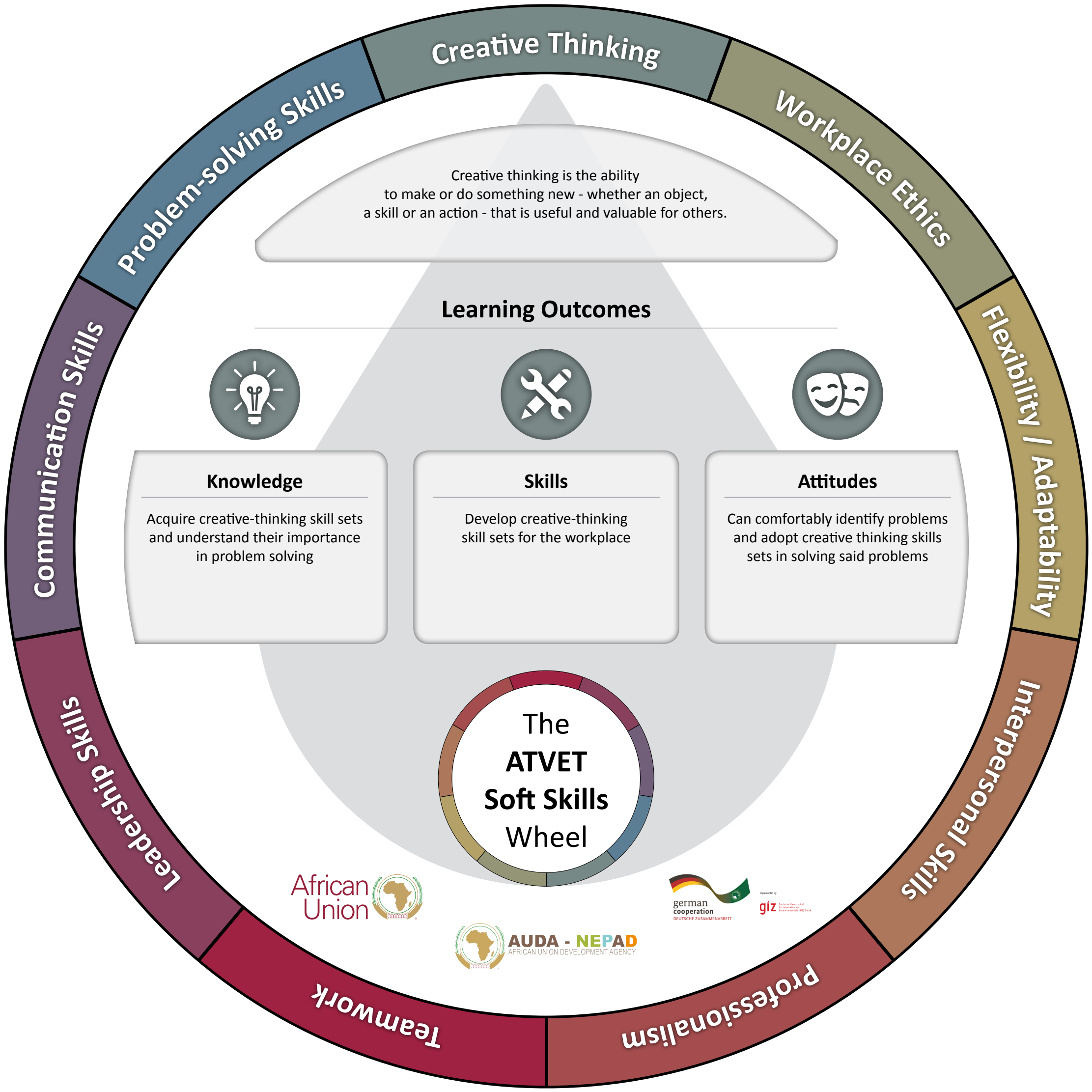
Attitudes

Can confidently and effectively communicate with and in teams

The ATVET Soft Skills Wheel







Creative Thinking

Workplace Ethics

Flexibility | Adaptability

Interpersonal Skills

Professionalism

Teamwork

Leadership Skills

Communication Skills

Problem-solving Skills

Creative thinking is the ability to make or do something new - whether an object, a skill or an action - that is useful and valuable for others.

Learning Outcomes



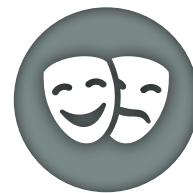
Knowledge

Acquire creative-thinking skill sets and understand their importance in problem solving



Skills

Develop creative-thinking skill sets for the workplace

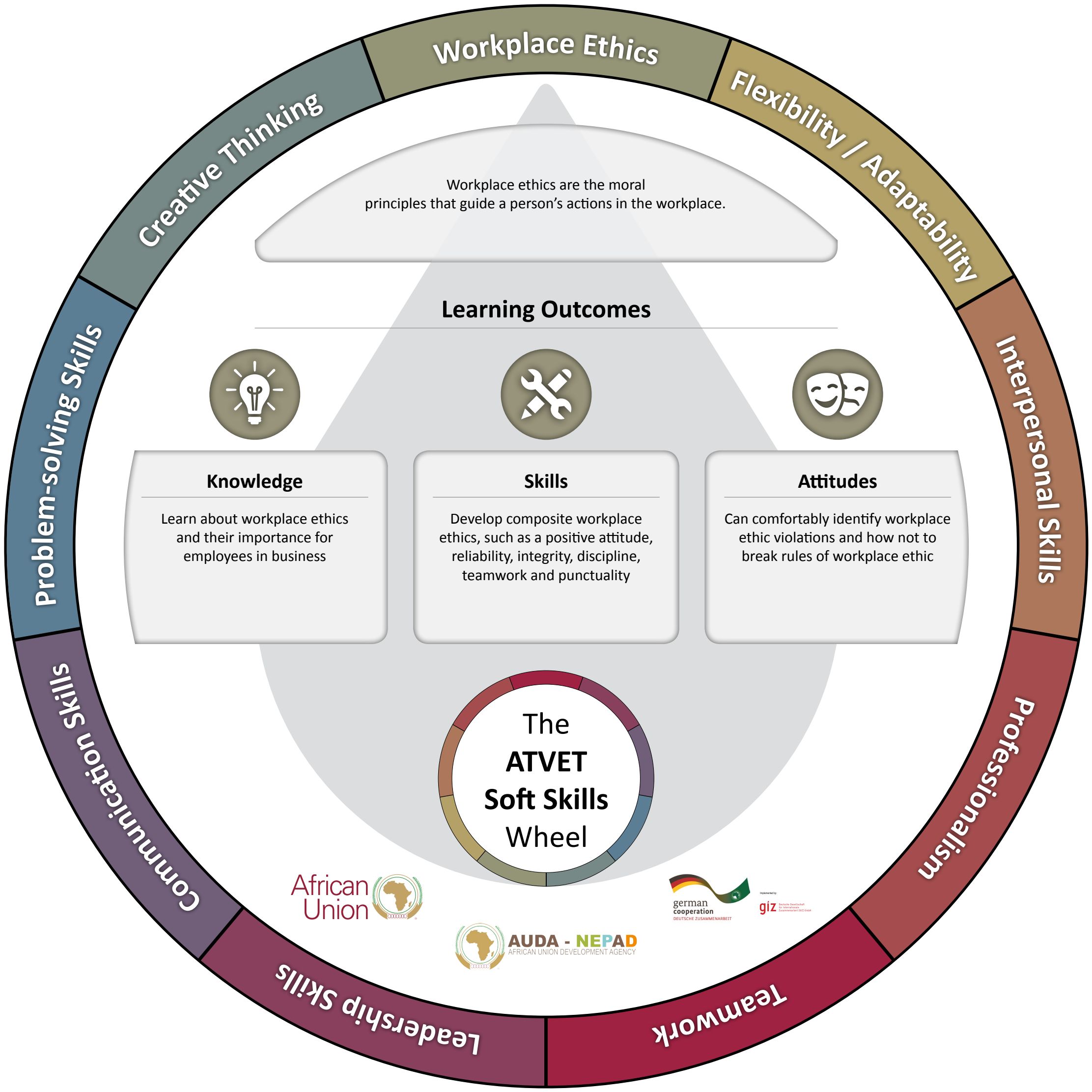


Attitudes

Can comfortably identify problems and adopt creative thinking skills sets in solving said problems

The ATVET Soft Skills Wheel





Workplace Ethics

Flexibility / Adaptability

Interpersonal Skills

Professionalism

Teamwork

Leadership Skills

Communication Skills

Problem-solving Skills

Creative Thinking

Workplace ethics are the moral principles that guide a person's actions in the workplace.

Learning Outcomes



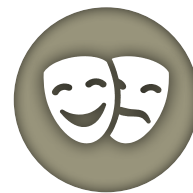
Knowledge

Learn about workplace ethics and their importance for employees in business



Skills

Develop composite workplace ethics, such as a positive attitude, reliability, integrity, discipline, teamwork and punctuality



Attitudes

Can comfortably identify workplace ethic violations and how not to break rules of workplace ethic

The ATVET Soft Skills Wheel



